



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
MEDICAL ASSISTANCE ADMINISTRATION
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April 4, 2003

TO: Regional Administrators
CSO Administrators
All Financial Staff

FROM: Steven Wish, Director
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SUBJECT: INCOME VERIFICATION FOR CHILDREN'S AND PREGNANCY MEDICAL

Background

The 2003-2004 Supplemental Budget included a provision requiring the department to verify income for individuals for Children's (F06 and F07) and Pregnancy (P02 and P04) medical at the point of application and review. The Legislature has set April 1, 2003, as the implementation date for the new income verification requirements.

CSO/CSC Actions:

Medical assistance for both Children's and Pregnancy programs cannot be approved until the household's income is verified. Financial staff will use the same income verification and documentation standards they currently use for Basic Food and cash programs. Income for all

medical programs is calculated prospectively. Workers may use any one of the following sources to verify income:

- Statement from employer either by telephone or in writing
- Pay stubs
- ACES interfaces
- SEMS, SOLQ, GUIDE
- Collateral contacts
- TALX (automated income verification system – available 7/03)

Since a client statement cannot be used to verify income, workers should no longer use the “CS” valid value in ACES for verification of income.

Medical Assistance Administration (MAA) Actions

The WAC supports verification of income for Children’s and Pregnancy medical. However, MAA will revise Clarifying Information and Worker Responsibilities sections of the EA-Z manual to reflect this policy change.

If you have any questions, please contact your MAA regional representative.

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